

Online Dues Invoice with Square, PayPal, & more

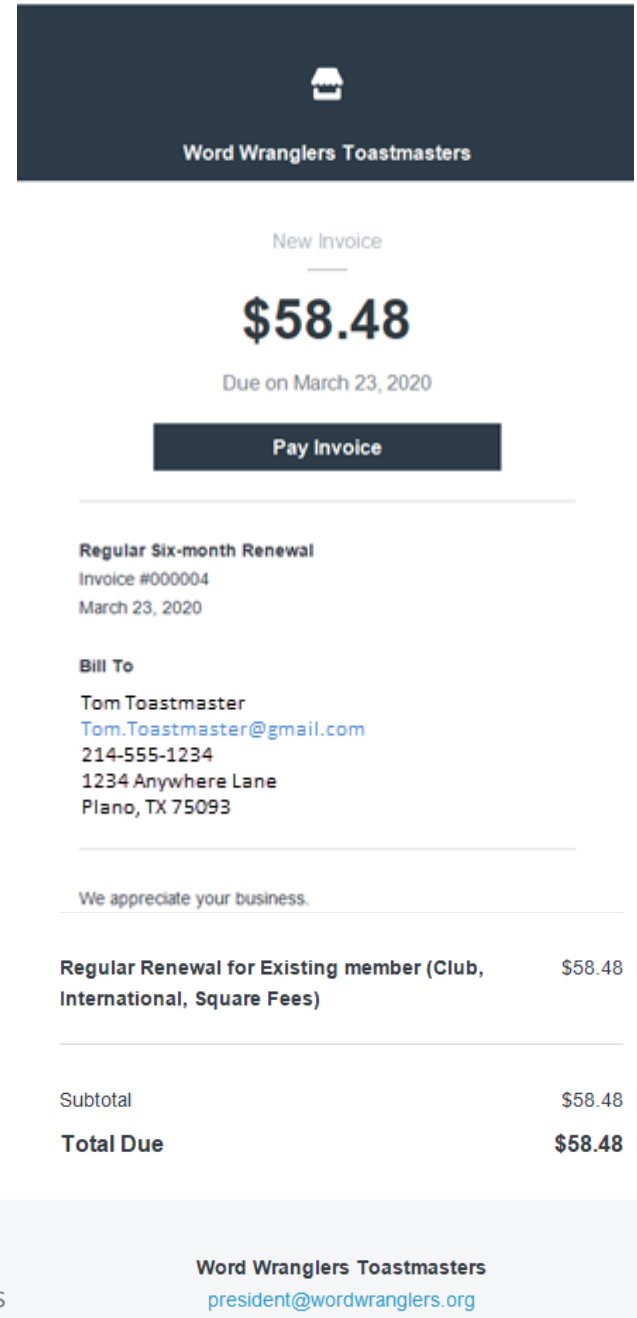
Tips for D50 Toastmasters
For 2020 & beyond

Thanks, Vista Division Director
Matt Carruth for these examples



Square Invoice

- Send each member an invoice
 - Quick, Easy: send via email
 - Member pays via credit card
- Square links to Club Bank Account
 - Get club EIN from Club Central/ Club Demographics
 - Create Square account at <https://squareup.com>
 - Link Square account with bank checking account



Word Wranglers Toastmasters

New Invoice

\$58.48

Due on March 23, 2020

[Pay Invoice](#)

Regular Six-month Renewal
Invoice #000004
March 23, 2020

Bill To
Tom Toastmaster
Tom.Toastmaster@gmail.com
214-555-1234
1234 Anywhere Lane
Plano, TX 75093

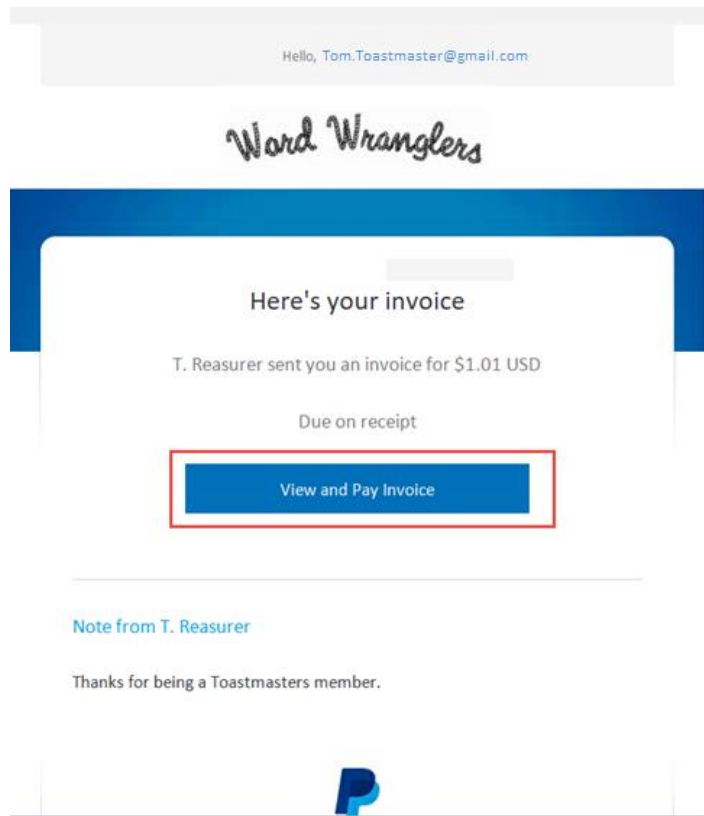
We appreciate your business.

Regular Renewal for Existing member (Club, International, Square Fees)	\$58.48
Subtotal	\$58.48
Total Due	\$58.48

Word Wranglers Toastmasters
president@wordwranglers.org

PayPal Invoice

- PayPal invoice presented to member



- See <https://paypal.com>
- Member clicks on View and Pay Invoice

Invoice Details

Print/P

Pay \$1.01



Word Wranglers

INVOICE

T. Reasurer
treasurer@wordwranglers.org

Invoice #: 0002
Invoice date: Mar 24, 2020
Due date: Mar 24, 2020

Amount due:
\$1.01

Bill To:

Tom.Toastmaster@gmail.com

Description	Amount
Test Toastmasters Test amount	\$1.01
Membership	\$0.00
Subtotal	\$1.01
Total	\$1.01 USD

Informal Methods for Smaller Clubs

- Many club members meeting in person, handed the treasurer cash or a check. Then the treasurers use their own credit cards to send the payment to Toastmasters International.
- What can we do going forward when we meet online?
 - Members can still use postal mail to give checks to the treasurer
 - The treasurer and some members can install an app on their phones that make money transfers between individuals simple.

Informal Methods for Smaller Clubs

- Which app? Several exist
 - Cashapp (Division of Square)
 - Venmo (Division of PayPal).
 - Zelle banking app
- What's required?
 - Each person downloads the app, creates an account, verifies bank info by way of tiny deposits over the course of a few days.
 - Once complete people can transfer money to the treasurer who then can transfer it to his bank account.
 - The treasurer uses a personal credit card to pay Toastmasters International and a personal check to provide club dues (if any) to the club.

Cash App



venmo

Zelle®







Invoice & Fees Feedback



The services show the treasurer the invoice status

- Square
 - Invoice Status shows Paid/Unpaid and Viewed
 - Invoice Fees *
 - 2.9% + 0.30 per transaction

- PayPal
 - Invoice status only shows paid/unpaid
 - Invoice Fees (regular) *
 - 2.9% + 0.30 per transaction
 - Invoice Fees (non-profit) *
 - 2.2% + 0.30 per transaction

This week

	Invoice viewed Jane Toastmaster	\$58.48 Yesterday
	Invoice canceled Juanita Toastmaster	\$58.48 Yesterday
	Reminder sent Rick Toastmaster	Yesterday
	Invoice paid Walter Toastmaster	\$1.00 Yesterday

Recipient	Status	Action	Amount
Tom Toastmaster	Unpaid (Sent) Due Mar 31, 2020	Remind 	\$9.99 USD
Tom Toastmaster	Paid	Copy 	\$1.01 USD

* Fees based on March 2020