

2020 SUMMER TLI

Club Leadership Training



Toastmasters Leadership Institute

**CLUB TREASURER
WORKBOOK**

THE ESSENCE OF THE TREASURER ROLE

Three horizontal lines for notes, each starting with a small gold square marker.

TREASURER RESPONSIBILITIES?

A large light blue rectangular area for writing notes.

THE CLUB MISSION

We provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth



BRAINSTORM HOW THE TREASURER SUPPORTS THE MISSION OF THE CLUB

A large light blue rectangular area for brainstorming notes.

TREASURER RESPONSIBILITIES

BEFORE CLUB MEETINGS

- _____
- _____
- _____

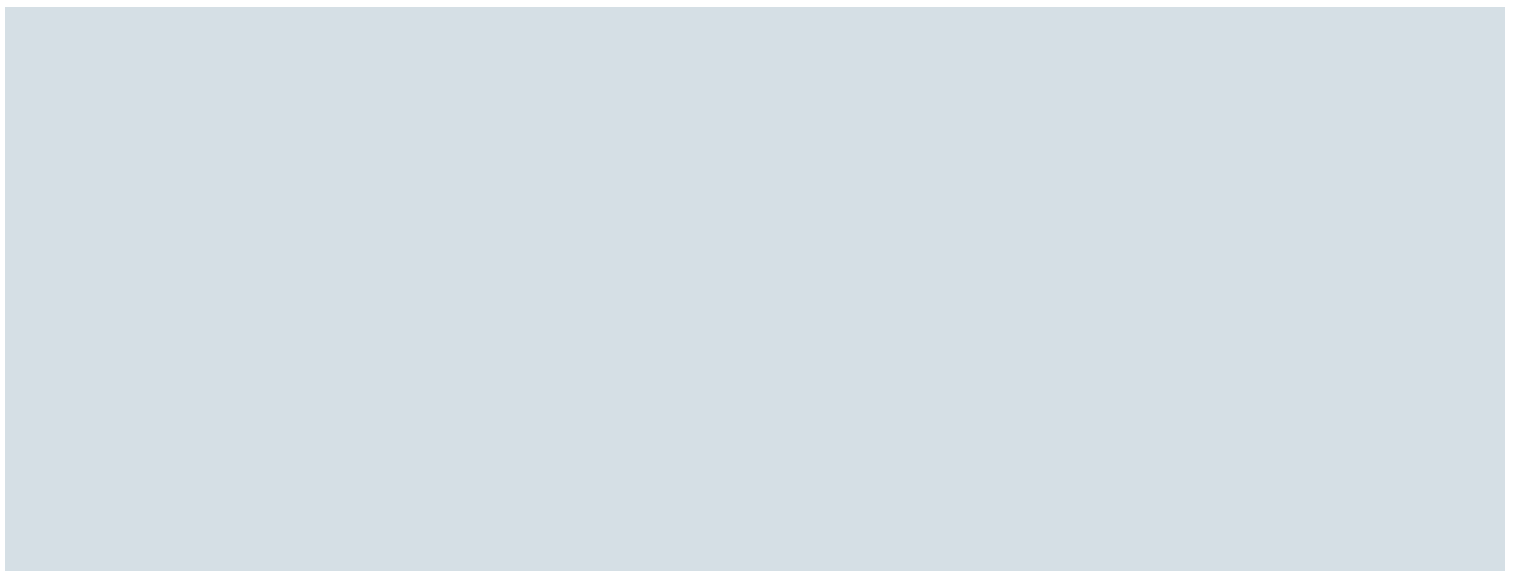
UPON ARRIVAL AT CLUB MEETINGS

- _____
- _____
- _____

DURING CLUB MEETINGS

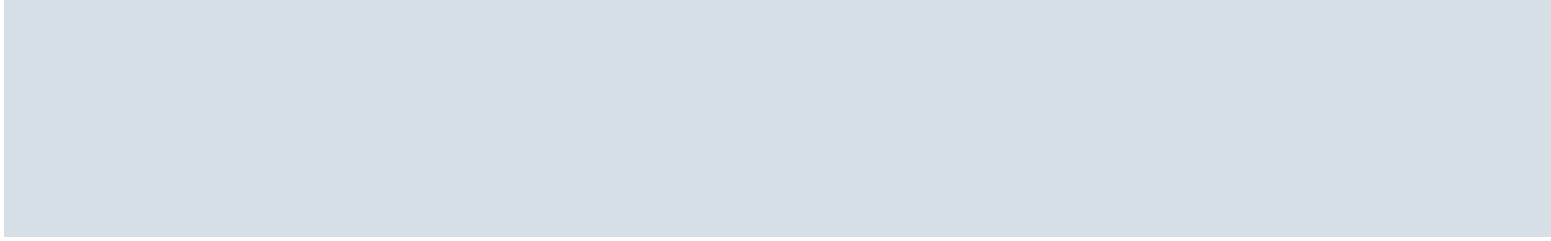
- _____
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- _____

THE EXECUTIVE COMMITTEE

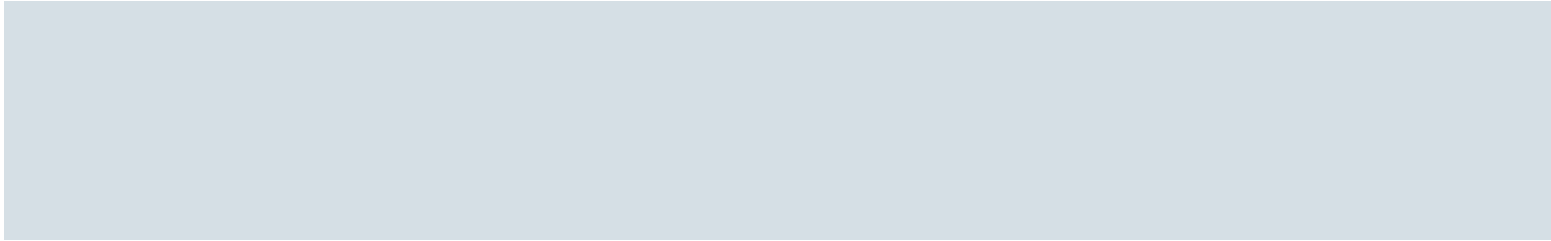


TREASURER RESPONSIBILITY ACTION PLAN

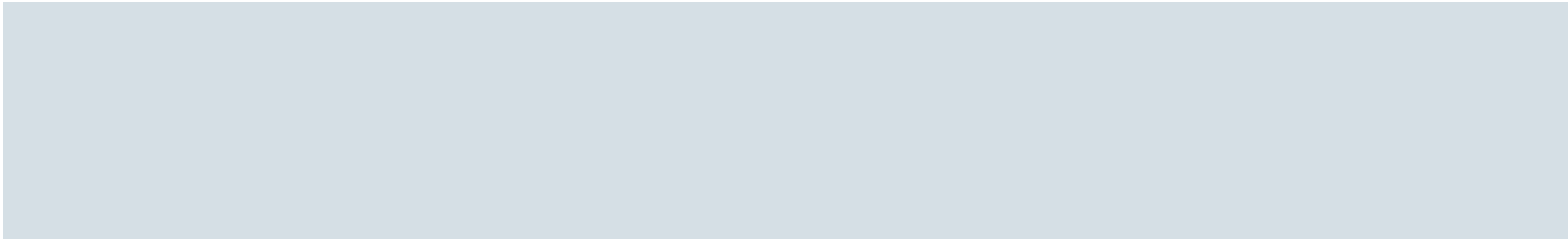
HOW WILL YOU FULFILL THIS RESPONSIBILITY?



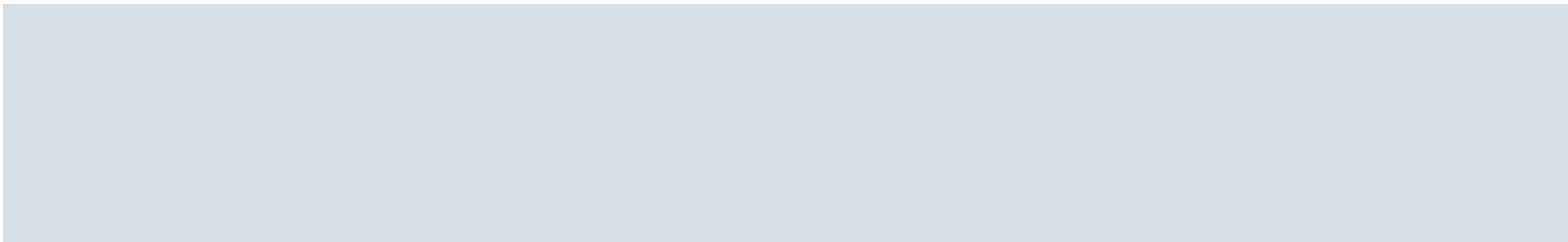
WHEN WILL EACH ACTION BE COMPLETED?



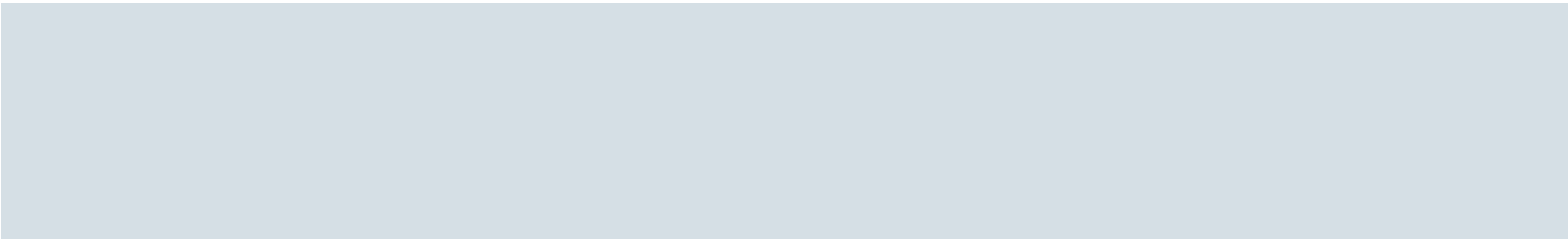
WHEN WILL EACH ACTION BE COMPLETED?



WHO IS AVAILABLE TO HELP YOU?



WHAT MATERIALS AND RESOURCES CAN YOU USE?



RESOURCES