

2020 SUMMER TLI

Club Leadership Training



Toastmasters Leadership Institute

**CLUB PRESIDENT
WORKBOOK**

THE ESSENCE OF THE PRESIDENT ROLE

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PRESIDENT RESPONSIBILITIES?

THE CLUB MISSION

We provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth



BRAINSTORM HOW THE PRESIDENT SUPPORTS THE MISSION OF THE CLUB

PRESIDENT RESPONSIBILITIES

BEFORE CLUB MEETINGS

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- _____
- _____

UPON ARRIVAL AT CLUB MEETINGS

- _____
- _____
- _____

DURING CLUB MEETINGS

- _____
- _____
- _____

THE EXECUTIVE COMMITTEE

PRESIDENT RESPONSIBILITY ACTION PLAN

HOW WILL YOU FULFILL THIS RESPONSIBILITY?

WHEN WILL EACH ACTION BE COMPLETED?

WHEN WILL EACH ACTION BE COMPLETED?

WHO IS AVAILABLE TO HELP YOU?

WHAT MATERIALS AND RESOURCES CAN YOU USE?

RESOURCES